

DDI-18/8-75

OGC 75-2547

14 July 1975

MEMORANDUM FOR: Deputy Director for Operations
Deputy Director for Intelligence
Deputy Director for Administration
Deputy Director for Science & Technology
Deputy to the DCI for the Intelligence Community
Deputy to the DCI for National Intelligence Officers

SUBJECT: OGC Request for Personnel Assistance

1. I am sure that most of you are fully aware of the tremendous workload with which this Office is presently contending. As we move down the pike, I can see nothing but growth in that work burden which is being fueled not only by general litigation, but also by FOI Act litigation. Consequently, I am asking each of you whether there are any individuals with law degrees who could be made available to this Office either on a short tour, that is, on a loan basis; a rotational tour, that is, one to two years; or possibly even transfer. I would be interested in individuals at any grade for either loan or rotational tours. For permanent transfer, I would not wish to go above grade GS-13 if the individual has had no legal experience.

2. For your information I am publishing vacancy notices for both the rotational tour, as well as the permanent transfers. I would very much appreciate your careful consideration of this request. While it is true I am recruiting lawyers from the outside at this time, the current staff needs help now in order that we can fulfill our responsibilities.

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JOHN S. WARNER
General Counsel